

DRAFT

COMMONS MAINTENANCE COMMITTEE

SCOPE OF WORK

Under the direction of the Board:

*Develop a calendar of proposed work activities; and submit a list of recommended priorities for funding consideration to the Board.

*To maintain all structures in the Commons. To assist the board in securing vendors, if needed, for the completion of any of these activities. This includes the playground equipment, basketball court, benches, bridge and the pond equipment as well as other structures that may be installed by the Amenities Committee.

*To develop a file on all warranties, instructional material, or any other information that may be needed to maintain the Commons equipment.

*To maintain the pathways including weed control and the spreading of rock material.

*To assist the Board in developing specifications for the mowing of the lawn and hill areas. .

*To build additional tables or benches as needed and approved by the Board.

*To install and maintain any signs in the Commons area as requested by the Board.

*To assist in developing budget information for the Board in order to complete the above items.

*To work in harmony with the Amenities Committee and the Board.

Submitted by
Bud Stewart